

Ladies and Gentleman, Mountain Ridge proudly presents...

Stage Crew



Starring: You!

Co-starring as Instructor: Mrs. Smith
bsmith@alpinedistrict.org

This semester we will learn about the business and technical side of theater. We will analyze theatrical texts in order to design lighting, costumes, props, sets, and makeup for a production. We will design and construct needed items for the school productions. We are the crew responsible for the auditorium, stage, lights, sound system, and shop.

Please be aware that time outside of school is required for this class. You will be assigned different school events to run, rehearsals to attend, and days to put up and strike sets. A calendar will be handed out shortly.

Class Materials

1. Every student will keep a "Design Portfolio." This can be a regular sketchbook, journal, binder, or portfolio. We will use these journals to keep track of designs, to-do lists, notes and duties throughout the term. **YOU MUST LEAVE THIS NOTEBOOK IN CLASS!** Please do not combine this journal with assignments from other classes. You will be turning it in periodically.
2. Sometimes we will be working on set pieces and props. You may bring work clothes those days. (A pair of old shoes and an old T-shirt to wear over your clothes, for example.)

Class Expectations

1. Be on time and ready to work. Come every day.
2. Follow all classroom procedures as practiced in class.
3. **FOLLOW ALL SAFETY GUIDELINES WHILE WORKING WITH TOOLS AND EQUIPMENT.**
4. Clean up all work areas the last 15 minutes of every class.

Assignments and Grading Breakdown

Design Journals: 15%

Journal assignments will include personal evaluations, to-do lists, duties, class notes, sketches, design concepts and other class reflections. All journal assignments will be completed in class.

Presentations, Projects and Tests: 50%

Points will be given for completing project requirements, pitching ideas to the class, or demonstrating mastered skills. The specificities of each assignment or test will be explained in class.

Participation: 35%

Points will be given for coming on time and prepared to class, and respectfully participating in daily duties and discussions. This includes attendance at all applicable rehearsals and performances for the school plays, and completing all duties assigned to you. You will receive a play schedule. You will

“clock-in” every time you come to class or rehearsal to earn your points. 80 minutes of work (one full class period) = 1 point.

★IF YOU MISS CLASS FOR ANY REASON, YOU WILL NOT RECEIVE POINTS FOR THAT DAY.
(You weren't there. You didn't earn points.)

★UP TO TWO POINTS (about two missed classes) WILL BE EXCUSED AUTOMATICALLY AT THE END OF THE SEMESTER before grades are posted.

★If you want to make up any additional points, you may “clock in” and do extra duties before or after school, or during DEAR time.

Grading Scale

Mrs. Smith grades on a 4-point, standards-based scale, meaning each essential standard will be worth 4 points each unit. The overall grading scale has been modified to reflect student-growth in each area.

A	92% and up	B-	60% and up	D+	28% and up
A-	84% and up	C+	52% and up	D	20% and up
B+	76% and up	C	44% and up	D-	12% and up
B	68% and up	C-	36% and up	F	0% and up

Mountain Ridge Junior High does not discriminate on the basis of age, ethnicity, disability, national origin, race, religion, or gender in its programs or activities. Please contact a school administrator if you have any questions or concerns.

Late Work

I will accept late written assignments for half credit any time before the school late work deadline. If you are absent, you are responsible to find out what you missed and make it up within one week of your return. Come see me with questions. **Performance days and projects may be made up only by special arrangement. YOU MUST TALK TO ME ABOUT MISSING AN EVENT. You must talk to me about getting a sub.**

Extra Credit

You may watch up to two extra performances at a theatrical venue and write a two page review of the show. Each extra review will be worth up to 25 points. If you have other ideas for extra credit or alternate assignments, come see me. (Working on an extra project for the school play could earn a few extra points, for example...)

Please fill out this form with a parent. Return this page to Mrs. Smith by _____.
It is worth 4 points. Keep the rest of the document for your records.

Student's Name _____ Class period _____

Parent or Guardian's Name _____

Best phone number to reach parent or guardian _____

Parent or Guardian's Email Address _____

I have read and understand the contents of Mrs. Smith's Stage Crew disclosure document, and understand that I/my student may be working with the following supplies after he/she has been properly trained and passed a safety test. Mrs. Smith/Mountain Ridge is not liable for any injury due to misuse of tools.

If you do not feel comfortable with your student working with any of these supplies, please write a comment below explaining what supplies you would like your student to be restricted from.

Saws
Hammers
Drills
Nuts and Bolts
Paint

Wrenches
Crow Bars
Measuring Tapes
Screw Drivers
Hammers and Nails

Electric Cords
Counterweight system
Lights
Choral Risers
Heavy Platforms

Student's Signature _____

Date _____

Parent/Guardian's Signature _____

Date _____

